

Principal Report

2012-13

The School Council

The School Council consists of 11 members with the Rt. Rev. Louis Tsui as the Chairman, Mr. Michael Lai Kam Cheung as the School Supervisor and Miss Jennifer Wong Chi Mei as the Honorary Treasurer.

Membership of the Council for the year 2012 – 2013 was as follows:

1. The Rt. Rev. Louis Tsui	Chairman
2. Mr. Michael Lai	Co-opted Member & Supervisor
3. Miss Jennifer Wong	Diocesan Representative & Hon. Treasurer
4. The Rev. Ng Yu Lam	Diocesan Representative
5. The Rev. Wong Lai Ha	Diocesan Representative
6. Mr. Vincent Leung	Diocesan Representative
7. Miss Jandy Wong	Diocesan Representative
8. Professor Barley Mak Chan Shuk Yin	Co-opted Member
9. Miss Tsang Min Yan	Co-opted Member
10. Miss Leung Shui Chun	Representative of S.K.H. The Church of Our Saviour
11. Ms. Deborah Meech	Hon. Secretary & Principal

Staff

There were 66 teachers (including the Principal), 1 administrative assistant, 3 laboratory technicians, 1 teaching assistant, 1 NET tutor, 2 IT technicians, 5 clerical staff members, 1 library assistant and 12 janitors employed in 2012-2013. In addition, two social workers from the Hong Kong Children & Youth Services were on our team.

Qualifications of Principal and Teachers

- 64 are formally trained in teaching
- 27 possess a Bachelor's Degree
- 36 have a Master's Degree
- 1 possesses a Doctorate

Teachers' Experience

- 8 have taught for 1-4 years
- 14 have taught for 5-9 years
- 43 have taught for 10 years or above

Teachers' Professional Development

1. Further studies:
 - Ms. Kwong Ming Sze obtained a Professional Diploma in Management of Student Activities in Primary and Secondary Schools from the Hong Kong Institute of Educational Research, The Chinese University of Hong Kong.
 - Ms. Poon Wai Fong obtained a Professional Diploma in Management of Student Activities in

Primary and Secondary Schools from the Hong Kong Institute of Educational Research, The Chinese University of Hong Kong.

2. Teacher Common Learning Time

We experienced 5 stimulating sessions of common learning with a view towards enhancing the quality of teaching and learning, in which teachers collaborated in designing curriculum, studying teaching strategies and activities, as well as sharing subject-based development.

3. School Development Day

We organized a number of School Development Days which provided teachers with opportunities for further enhancing their knowledge in the following areas:

- A Refined English Enhancement Scheme (REES) Language Across the Curriculum workshop on 'Enhancing Teaching in English for Non-language Subject Teachers' by an English Language learning service provider, EL2100
 - A workshop on 'Cross-curricular Collaborations of English and Science' by the Faculty of Education, The Chinese University of Hong Kong
 - A sharing on 'Catering for Learner Diversity' by the Chinese Language Department
 - A workshop on 'Supporting measures to ADHD students' by the Department of Special Education and Counselling, The Hong Kong Institute of Education
 - A workshop on 'Understanding Emotional and Mental Health of Teenagers' by the Integrated Children and Youth Services Centre, Baptist Oi Kwan Social Service
 - A seminar on 'How to Help Students Face with the Puzzles over Sex Issues' by The Society for Truth and Light
 - A sharing on 'Relationship Building - Individual, Parent & Class' by school social workers and Counselling Committee.
- A seminar on 'School Curriculum and New Secondary School Curriculum: Review, Revisit and Reflect' by Mr. Wan Po Keung and Mr. Pang Ying Yeung.
- A talk on 'Disability Discrimination Ordinance Code of Practice on Education' by The Equal Opportunities Commission

Class Organization and Curriculum

We have a total of 28 classes with a total of 1014 students, comprising 412 boys and 602 girls. To cater for a range of student interests, abilities and needs, as well as to develop their independent thinking and civic awareness, we offer a wide curriculum covering 8 key learning areas in 24 subjects:

Class / Subject	S1-2 (4 classes each) S3 (5 classes)	S4 –6 (5 classes each)
English Language	✓	✓
Chinese Language	✓	✓
Chinese History	✓	✓
Putonghua	✓	
Mathematics	✓	✓

Pure Mathematics		
History	✓	✓
Geography	✓	✓
Economics		✓
Liberal Studies	✓	✓
Science	✓ (S.1-2)	
Combined Science (Bio. & Chem.)		✓
Physics	✓ (S.3)	✓
Chemistry	✓ (S.3)	✓
Biology	✓ (S.3)	✓
Computer Literacy	✓	
Information & Communication Technology		✓
BAFS		✓
Religious Studies (Christianity)	✓	✓
Aesthetic Education		✓(S.4-5)
Visual Arts	✓	
Music	✓	✓
Home Economics	✓	
Design and Technology	✓	
Physical Education	✓	✓

In addition, there is a 15-minute morning session on each school day of a cycle focusing on different areas, including Chinese reading, English reading, Religious broadcast, English and Putonghua news broadcast, short talks by the Principal and teachers, as well as form teacher periods.

School Facilities

Standard Classrooms	30	Discipline Room	1
Assembly Hall	1	Prefect Room	1
Covered Playground	1	Pastoral Room	1
Basketball Courts	2	Library1	
Science Laboratories	4	Chapel	1
Computer Rooms	2	Student Activity Centre	1
Art Room	1	Technology Learning Centre	1
Home Economics Room	1	Multimedia Learning Centre	1
Student Union Room	1	Self-access Learning Centre	1
Music Room	1	Multi-function Centre	1
Counselling Room	1	Dance Studio	1

Religious Activities

Our religious education and evangelistic work were organized by the Panel Head of the Religious Studies Department, Miss Kwong Siu Kuen, the Evangelical and Religious Affairs Committee and all Christian teachers.

Hong Kong Sheng Kung Hui The Church of Our Saviour has given our school ardent support by arranging the ministers, Mr. Wong Kam Tin, Mr. Tsang Pui Chiu and Miss Pang Wai Sze, to help us organize and host assembly talks, Christian fellowship gatherings, religious morning broadcasts and morning gatherings that have nurtured our students' spiritual growth.

Assemblies were organized every cycle. Christian teachers led the hymn singing, prayer and spiritual sharing. There were four religious talks and three guest speakers: Mr. Chan Wing Fat, The Rev. Wong Lai Ha and Dr. Wong Wing Hung were invited to share Christian messages with our students. The Rev. Canon Kwok Chi Pei, Vicar of Sheng Kung Hui St. Peter's Church (Castle Peak), gave a sermon at the Christmas Service, while The Rev. Lam Chun Wai, Vicar of Hong Kong Sheng Kung Hui The Church of St. John the Baptist, was invited to speak for the Easter Service.

There were seventeen regular meetings of the Christian Fellowship this year. Twenty committee members were involved in organizing activities, such as an evangelical meeting for students and the S.1 Gospel camp. E-mission from the Diocese of Eastern Kowloon, Hong Kong Sheng Kung Hui was invited to conduct the evangelical meeting. The members were committed, receiving favorable responses from other students in the Fellowship. Also, the Boys' Brigade with about sixty-seven enthusiastic members conducted activities such as skills training, Bible study, training camp and services.

Moral & Civic Education

The Moral and Civic Education Committee, headed by Ms. Ma Hau Ping and Mr. Wong Man Wai, aimed at the promotion of value education, civic education, as well as national education.

In accordance with one of the School's major concerns - to nurture in students responsibility, courtesy and healthy lifestyles, the Committee has conducted talks in the assemblies promoting courtesy and good manners in the public area. Moreover, boards with the theme 'You Deserve Praises' were produced and displayed on the campus. Memos with teachers' encouraging messages were sent to students with a good sense of responsibility. These were collected and posted up to show appreciation of their good performance. Lesson plans on various positive values such as 'Integrity', 'Taking up responsibility', 'Caring Our Family', 'Ethics in Cyberspace' etc. were conducted in the form-teacher periods.

With the aim of strengthening students' sense of responsibility to conserve the world under the theme of 'Respect our environment', the Committee initiated an inter-class board design competition. Each class produced an informative board in the classroom with the theme 'A Green MST'. They explored ways to become environmentally friendly such as green consumption and green living habits.

Under the program of MST Voluntary Service Team, each of the S.4 & S.5 classes planned and implemented services for different groups of needy people in the community. Students' social concerns were also directed to the Legislative Council Election and the Tai Po Lung Mei Beach Works project. The talks on 'Family Letters' and a news commentary were broadcast during the morning sessions.

A study tour to Guangzhou and Shaoguan was jointly organized by the Committee and the External Affairs Committee on 1st April to 5th April, 2013. Our students provided voluntary services for two elderly homes there and for the students of a secondary school in Shaoguan. They also studied the conservation of natural heritage as well as the gap between urban and rural areas on the Mainland. This tour enhanced participants' understanding of their motherland and strengthened their sense of national identity.

Students' Discipline

The Discipline Committee, headed by Mr. Leung Kwong Wai and Miss Tang Kam Ping was supported by other discipline teachers and the two Head Prefects, Leung Chi Ho and Leung Hong Cheng. Training of prefects was one of the Committee's most important tasks. New prefects undertook a three-week training period and a 2-day training camp which was conducted in late September.

Besides teaching S.1 students school rules at the Orientation Programme, the Committee also organized a number of activities to cultivate and strengthen S.1 and students of other forms proper conduct and behaviour. Two 15-Minute Morning Broadcasts were conducted by Discipline teachers and school prefects to share the importance of responsibility and courtesy. The Committee also worked closely with form teachers, counselling teachers and our social workers on how to promote positive behaviour and handle students' problems proactively.

Academic Affairs

The Academic Committee, headed by Mr. Wong Yuen Chun and Mr. Chui Ting Chung, aimed at developing students' academic potential, giving encouragement and support to students to pursue excellence and enabling every student to acquire competence in bi-literacy, trilingualism and information technology.

Special efforts have been made to systematically gather and analyse student data on both internal and public tests and examinations on a regular basis in order to monitor students' performance. The sharing of this data enabled subject teachers to give timely and prompt feedback to adjust their teaching strategies, effectively helping students to build a solid foundation in junior forms for future challenges and bringing about a smoother interface between the junior and senior forms curriculum. To cater for learners' diversity, small class teaching of major subjects in junior forms, Saturday tutorial classes, after-school remedial classes and nomination of students to Gifted Education programmes were coordinated and organized. A 15-minute Morning Programme of sharing by alumni encouraged students to develop study skills on effective learning. A number of talks held throughout the school year helped both students and parents to better understand the curriculum, as well as the latest educational changes and developments. Among these were the talks to S.3 students and parents jointly held with the Career Guidance Committee on choosing elective subjects in S.4.

Individual execution of the S.3 Physics, Chemistry and Biology curricula was implemented this year. This has resulted in the broadening of the students' acquisition of knowledge in the three Science subjects. To cope with recent changes and developments, reviews on the senior secondary curriculum and allocation mechanism of S.4 students were conducted, aiming at the provision of a more diversified curriculum to suit different students' interests, aptitudes and abilities, as well as diversified pathways for students' further education and employment.

Careers Guidance

The Careers Guidance Committee, headed by Mr. Pang Ying Yeung and Miss Chan Sin Mei, helped students to solve problems with further studies and career development.

Working together with the Academic Committee, the Careers Guidance Committee gave talks to S.3 students and parents on choosing elective subjects in S.4. To meet the needs of the implementation of the NSS curriculum, talks related to careers planning and various courses offered by tertiary institutions were arranged for S.4 and S.5 students in their Life Wide Learning lessons. Guidance and support will be provided for S.6 students on the choice of programmes under the Joint University Programmes Admissions System (JUPAS) and other further studies opportunities before and after the release of HKDSE results.

To widen students' horizons, we joined the School-Company-Parent (SCP) programme, in which we matched with HKUST Alumni Association to run a series of workshops and visits to enable S.4 and S.5 students to connect to the commercial world and learn 'Entrepreneurial Spirit' from business executives. In order to provide students with opportunities to explore the career world, we nominated students to join the careers program organized by ARCH Community Outreach and the Summer Work Experience Scheme organized by HKACMGM, in the coming summer holidays.

Counselling & Guidance

Headed by Mr. Wong Ting Hong and Miss Lau Cheuk Yee, the Counselling and Guidance Committee worked closely with the school social workers, Mr. Patrick Li and Ms Susanna Chui to organise programmes for students and parents. The Committee carried out workshops and activities like the Peer Mentoring Scheme, which aimed at promoting students' personal growth and holistic development. A new programme, Peer Power was launched to help S.2 develop their potential and positive personal traits. To help students tackle challenges in everyday life, a talk on resilience was given at the assembly. In order to help S.6 students prepare for the release of HKDSE results, a series of activities like sharing sessions and sending greeting cards with supportive messages to S.6 students were arranged.

Much effort was also put into the counselling of students. The Committee worked closely with departments, committees and teachers, as well as parents and outside bodies, in the hope of helping students who were experiencing a variety of personal and interpersonal challenges.

To enhance parental education, the committee collaborated with the Parent-Teacher Association to organise talks and workshops on adaptation to secondary education for S.1 parents. For S.5 and S.6 parents, workshops and sharing sessions on how to support their children and prepare for the release of HKDSE results were arranged.

Extra-curricular Activities

The Extra-curricular Activities Committee headed by Miss Esther Chan and Miss Kwong Ming Sze aims to promote and coordinate a diversity of student activities. Through participation in various activities, students not only acquire different skills and grow intellectually, they also develop self-discipline and a sense of responsibility, and hence, their leadership potential.

There are a total of 37 clubs and societies grouped under categories including academic activities, sports, interests, religious activities and social services. All S.1-5 students are required to complete at least one activity.

Developing student leadership is one of the Committee's important goals. Three workshops on leadership were organized for all S.4 and S.5 students respectively during the Life Wide Learning lessons. They not only grasped a better understanding of what leadership involves but were also offered an opportunity to reflect on their own leadership potential. A half-day leadership programme will be organised for all S.2 students in the post-exam period to better equip them before they take up their different posts in S.3.

Students were entrusted with leading roles and responsibilities in organizing different student activities and providing services in school. A leadership training camp was jointly organised with the Young Men's Christian Association of Hong Kong for about 80 student leaders from different ECA clubs and societies and the Student Union. Our students were also nominated to attend a great variety of leadership training programmes offered by outside agencies.

Our students were indeed well-rounded and versatile. They outperformed students from other schools in various outstanding ways in student elections, competitions in dance, music, sports, visual arts and academic events. Details of their achievements can be found on p. 27 - p. 48 of this booklet.

Student Union

Under the guidance of the Chief Advisor Mr. Kwong Pak Ho, the executive committee of the Student Union carried out various activities. 'Unison' was nominated and elected for the Executive Committee of the Student Union. Other activities included ball games, a Quiz Competition, a Music Contest, a Paper Fashion Design Competition, a Christmas Classroom Decoration Competition, the Principal-Student Interflow, Special Dress Day, S.1 Tutorial Class and the publication of the Student Union Magazine.

Our External Vice-Chairperson of the Student Union was elected as the Chairperson of the Tai Po Joint Schools Student Association, which organised the Inter-School Basketball Competition and Music Contest 2013.

Parent-Teacher Association

The 18th Annual General Meeting of the Parent-Teacher Association was held on 13th October 2012. Mr. Cheng Kai Chi was elected as Chairman of the Association. Activities organised by the Association included talks to S.1 parents on adaptation to secondary education, to S.3 parents on the choice of S.4 subjects and to all parents on 'Positive Psychology'. Other activities organised included a Christmas party, an excursion, two workshops on parenting, the parent-teacher relay at the Athletics Meet and a Principal-Parent Interflow. All the activities were successful and attracted a large number of parents. The Association also published two issues of the Parent-Teacher Association Newsletter and sponsored student scholarships and activity grants to the school.

Performance of Student in Public Examination

Hong Kong Diploma of Secondary Education Examination 2013 (See Appendix V)

Number of students sat for the HKDSE Examination			: 177
Percentage of students reached the minimum requirements* for local degree course			: 89.3%
Total number of Levels 5**, 5* and 5			: 257
Students with outstanding results:	6A	Woo Tiffany	(Three 5** & One 5*)
	6A	Lau Kalun	(One 5** & Three 5*)
	6A	Kwok Ching Yin	(One 5** & Three 5*)
	6B	Siu Yuet Ying	(One 5** & Three 5*)

* Minimum requirements for local degree course: Level 3 or above in English Language and Chinese Language and Level 2 or above in Mathematics and Liberal Studies.

S6 students pathways statistics

Government-funded degree programs:

The Chinese University of Hong Kong	20
The Hong Kong Polytechnic University	14
The Hong Kong University of Science and Technology	13

City University of Hong Kong	13
The University of Hong Kong	6
Hong Kong Baptist University	5
Hong Kong Institute of Education	4
Lingnan University	1

Government-funded sub-degree programs:

The Hong Kong Polytechnic University	6
City University of Hong Kong	2

Self-funded degree programs:

Hang Seng Management College	9
Hong Kong Shue Yan University	7
Tung Wah College	3
Hong Kong Institute of Education	1
Open University of Hong Kong	1
Chu Hai College of Higher Education	1
Technological and Higher Education Institute of Hong Kong	1

Self-funded sub-degree programs:

Hong Kong Community College	16
Community College of City University	11
HKU SPACE Community College	7
Hong Kong Institute of Vocational Education	3
Hong Kong Design Institute	1
HKU SPACE Po Leung Kuk Community College	1
College of International Education, Hong Kong Baptist University	1
School of Continuing Education, Hong Kong Baptist University	1
Caritas Bianchi College of Careers	1

Overseas study 13

Other study pathways (Diploma, Foundation Diploma, repeat/retake, etc.) 5

Achievement of the Year

1. Looking forward to greater success in the New Senior Secondary Curriculum

With the continuous and tireless efforts of teachers, the first cycle of the new academic structure was implemented smoothly with gratifying results obtained by students in the first Hong Kong Diploma of Education Examination. We moved steadily with intense preparation for the second Hong Kong Diploma of Education Examination while at the same time proceeding with the review and refinement of the Senior Secondary Curriculum. We continued to provide our students with a well-balanced curriculum, opportunities to experience a variety of Life-wide Learning lessons and a supportive school environment.

2. Strengthening students' learning initiative and desire to learn

Concerted efforts by departments and committees continued to lead our students through different programmes to explore their own interests, reflect on their weaknesses and strengths, and become masters of their own destiny. Orientation programmes and strengthened career guidance provided students with clearer pictures of their own potentials. They directed them to recognise their learning needs, envisage their future

pathways and understand the preparation needed to reach their learning and career goals.

3. Improving learning initiative through 'Reading to Learn'

Cultivating students' interest in reading remained a priority in our school. Subject departments, library, teams and interest groups joined hands to organise various programmes to promote wider and general reading among students. Talks by guest speakers, fellow teachers and students during assemblies, 15-minute morning programmes and lunch time book sharings and appreciations provided ample opportunities to inspire students for more active and reflective reading.

4. Enhancing teaching and learning effectiveness

Teachers' participation in various professional development programmes and workshops both inside and outside the school grew steadily to meet the increasing demand for all kinds of educational endeavours and challenges, such as the junior and senior secondary interfaces issues and learner diversity, etc. Our students continued to benefit from teachers' experimenting with classroom knowledge and teaching techniques they had acquired in these programmes which resulted in positive effects on students' learning. Peer lesson observation, collaborative lesson planning and cross-departmental sharing, constantly inspired teachers to share good practices and adopt appropriate measures in the classroom.

Appreciation

I would like to thank our Council members, parents, alumni and friends for their advice and support throughout the year. Special thanks are given to the Rt. Rev. Louis Tsui, our Council Chairman and Mr. Michael Lai, our Supervisor, for their unfailing care and trust.

With grace from the Lord, our school is bestowed with many devoted, competent and caring staff whose dedication and professionalism have been providing our students with a quality education and wonderful learning experience throughout the year. We take pride in our school and we shall continue to offer the best opportunities for our students to strive for excellence. With our Lord's unceasing love and guiding light, together we are making great strides in nurturing our students to become excellent students academically and responsible citizens with vision.

SKH Bishop Mok Sau Tseng Secondary School
Evaluation Report on Major Concerns 2012-13

Major Concern 1: To enhance students' own understanding of their career aspirations in relation to their interests, ability and possible pathways for further education under the 334 Academic Structure.

Intended Outcome (1): The subject combinations of 2014-15 senior secondary curriculum is refined

● To review the junior secondary curriculum as a bridge with the senior secondary curriculum
Achievements <ul style="list-style-type: none">- The target had been achieved. Review on the junior secondary curriculum had been conducted in this academic year. This had been discussed during a series of Academic Committee meetings resulting in some changes made to the junior secondary curriculum and the curriculum was well-received by teachers.- Teachers' opinion had been gauged in both the School Development Day and Department Heads Meeting.
● To collect opinions and comments from stakeholders and to plan and refine the senior secondary curriculum
Achievements: <ul style="list-style-type: none">- Target of planning and refining the senior secondary curriculum of 2014-15 had been achieved. Different aspects for a refined curriculum had been thoroughly discussed in a series of Academic Committee meetings and a revised curriculum had been proposed for implementation in 2014-15 with a four-class structure in S.4.- Students' and parents' opinions on the proposed curriculum would be consulted in the post-examination period. Reflection: <ul style="list-style-type: none">- The senior secondary curriculum would be finalized after the mock selection of S.3 students to be conducted in the coming academic year and all the comprehensive data were available.

Intended Outcome (2): Students' horizons are broadened by experiencing more life-long learning activities

● To review the implementation of OLE in school
Achievements <ul style="list-style-type: none">- The target was partly achieved with a brief discussion on the current implementation of OLE in school during the 7/6 School Development Day. LWL coordinator had also collected and analyzed students' feedback. Concerned committees would conduct a general review of the present condition as regards the implementation of OLE before the end of the school year.- The merging of LWL and Aesthetic Education had been proposed. Reflection <ul style="list-style-type: none">- A well-structured OLE curriculum should be drafted.- Further review on the implementation of OLE should be continued in the coming year to set the direction and recommendations for future development.
● To create opportunities for students to participate in outside school programmes, exchange programmes, tours and competitions
Achievement <ul style="list-style-type: none">- The target of creating opportunities for students to participate in outside school programmes, exchange programmes, tours and competitions had been successfully achieved with almost all the subject departments and concerned committees in varying degrees succeeded in seeking programmes from external resources. On the whole students' horizons had been broadened.

<p>Reflection:</p> <ul style="list-style-type: none"> - Promotion of more exchange programmes should be further encouraged.
<p>● To nominate gifted students and high achievers to participate in external competitions and conferences to broaden their horizons</p>
<p>Achievements</p> <ul style="list-style-type: none"> - This strategy had been implemented with more than half of the departments and some concerned committees nominating high achievers to join at least one competition organized by the HKAGE or other relevant organizations, thus broadening horizons of high achievers. - Some of the participants had shown commendable performance.
<p>● To provide students with opportunities to share with achievements in OLE</p>
<p>Achievement</p> <ul style="list-style-type: none"> - This target had been achieved with students' sharing in several morning broadcast programmes and assembly held by the ECA Committee and Student Union. <p>Reflection:</p> <ul style="list-style-type: none"> - OLE related committees should be encouraged to create more opportunities for students' sharing.

Intended Outcome (3): Students understand their career / academic aspirations and develop positive attitude towards work and learning

<p>● To develop a well-structured programme for form periods suited to the development of career and life goals of students</p>
<p>Achievement</p> <ul style="list-style-type: none"> - The target had been generally achieved with the joint effort of MCE Committee and Careers Guidance Committee to develop an appropriate programme for form periods in S.2 and S.3 with the following themes of "Establishing objectives and independence of choice"(建立目標和抉擇能力) for S.2 and "Understanding one's own aptitude and potential" (認識自己性向和能力) for S.3. <p>Reflection:</p> <ul style="list-style-type: none"> - On the base of the existing programmes being strengthened this year, co-ordination between the related committees should be further enhanced to formulate a well-structured programme of form periods for S.2 to S.4 students.
<p>● To develop in students the habit of tracking their personal growth and making reflections</p>
<p>Achievement</p> <ul style="list-style-type: none"> - This strategy had been implemented with students' "Performance / Awards Gained Outside School" recorded and imported to WebSAMS at the end of the school year. The checklist was also distributed to S.5 students and reflections done in a LWL period. <p>Reflection:</p> <ul style="list-style-type: none"> - The habit of students making reflections should be strengthened and the depth of the reflections made further heightened.
<p>● To offer S.3 students counseling on choices of subjects</p>

Achievement:

- The target of having all S.3 form teachers met all students individually before submitting the choice of subjects had not been achieved at the moment but the task would be completed before the end of the school year during the post-exam period.

Reflection:

- The role played by S.3 form teachers as the key provider of counselling and guidance to S.3 students on subject choices should be ensured and strengthened.

- **To arrange more career talks / visits to help students better understand their own potential and how to achieve success in life through different possible study pathways**

Achievement

- The Careers Guidance Committee had successfully implemented this strategy.

- **To help students understand how education is related to entry of job market and recognize the importance of continual learning process required at work**

Achievement

- This target had been achieved by the Careers Guidance Committee as well as some subject departments where a number of visits and trips to job market were organized for and career-oriented activities and competitions introduced to students.

- **To clarify career goals and plan for university studies in future by attending lectures / talks organized by the universities**

Achievement

- This target had been achieved by the Careers Guidance Committee by introducing information to students about the lectures / talks organized by the universities.

- **To strengthen students' interview skills**

Achievement

- This target had been achieved by the Careers Guidance Committee, collaborating with other subject departments at times to conduct talks and workshops of interview skills for S.5 and S.6 students.

Reflection:

- Methods should be devised to gauge the effectiveness of the acquisition of interview skills from students' feedback.

- **To work collaboratively with the Alumni Association to offer career-related activities**

Achievement

- Careers Guidance Committee had invited the chairman of the Alumni Association to give talk to students but this was postponed due to adverse weather condition on that day.

Reflection:

- The Alumni Association should be further encouraged to create more opportunities and explore different kinds of activities for alumni of different fields and professions to share their career knowledge and achievements.

Major Concern 2: To cater for learner diversity

Intended Outcome (1): Students' diversity is taken into account and their potential can be developed further

- **To adapt teaching materials and vary teaching strategies to meet the different needs of the mixed ability classes**

Achievement:

- The target had been achieved with some subject departments implementing the strategies of adapting teaching materials and teaching strategies to cater for the different needs of mixed ability classes.

Reflection:

- There should be continued exploration of appropriate teaching strategies and refinement of the adapted teaching materials for mixed ability classes with heightened attention paid to the average students, who were the majority in class. Sharing of good practices among teachers should also be strengthened.

- **To adapt the curriculum for small group teaching in junior secondary English Language, Chinese Language and Mathematics**

Achievement:

- Target of implementing small group teaching in different designated junior forms in Chinese (S.3), English (S.1) and Mathematics (S.2) had been achieved.

Reflection:

- Teachers should be encouraged to participate more in seminars and courses on small class teaching.

- **To provide remedial activities for the less achieving students**

Achievement

- The target had been achieved by the Mathematics Department running after school S.1 remedial class and the Academic Committee arranging a series of remedial activities for the less achieving students on Saturday mornings.

- **To provide guidance to repeaters to build up a positive attitude, self-discipline and confidence in their studies**

Achievement

- This target had been achieved by Academic Committee and Counselling and Guidance Committee where their members had met all repeaters before both the First Term Exam and Final Exam as a follow up action and to provide appropriate guidance to them.

Reflection:

- Co-ordination between the Academic Committee and Counselling and Guidance Committee should be strengthened for a proper monitoring of repeaters.

- **To provide enrichment of extensive activities / opportunities of exposures / courses for high achieving students to further develop their abilities in English Language, Chinese Language and Mathematics**

Achievement

- The departments of English, Chinese and Mathematics had basically achieved the target of providing enrichment or extension activities for high achieving students to further develop their abilities.

Reflection:

- Students were observed to have shown very active response to and performed well in these activities, showing that our students have good potentials for greater exposures.

- **To encourage students to take part in cultural activities / other external competitions / course so as to develop their special talents according to their interests**

Achievement

- This target had largely been achieved. A number of subject departments had actively encouraged students to take part in various forms of cultural activities or external competitions, or courses to develop their special interests.

Reflection:

- Good performance of students in these areas showed that they have good potentials for greater participation in such activities to develop their talents.

Intended Outcome (2): Teachers demonstrate confidence and competence in curriculum adaptation to cater for learner difference

- **To attend teacher development programmes on curriculum adaptation, learning and teaching strategies**

Achievements

- This had been achieved with a number of departments having attended seminar / courses organized by EDB and other institutes on these issues.
- Principal and Vice-Principal had conducted talks on such and related issues during School Development Day and Principal-Middle Manager Interflow.

- **To conduct lesson observation with catering for learner diversity as a key element**

Achievement

- The majority of subject departments had conducted peer sharing lesson observation with sharp focus on catering for learner diversity.

Reflection:

- Those departments that had not conducted peer lesson observation basically due to a lack of right time had made use of TCLT and through informal sharing time to exchange opinions and ideas on teaching strategies. These departments had also indicated determination to conduct peer lesson observation in the coming year.

- Academic Committee should revise the current lesson observation form with focus on catering for learner diversity.

• To conduct intra / inter departmental sharing of good teaching practices

Achievement

- This strategy had been implemented with some success. Some departments had conducted lesson study on the curriculum. Most of them made use of the TCLT sessions to conduct lesson study and some form of inter department sharing. The Academic Committee had invited the VA department to share in the August Staff Meeting.

Major concern 3: To nurture in students responsibility, courtesy and healthy lifestyles

Intended Outcome (1): Students know their responsibility and act accordingly

• To strength students' sense of responsibility towards their school life

Achievement

- The tasks to strengthen students' sense of responsibility towards their school life had been completed. The target of over 70% of students made a pledge in their I-file to act responsibly was largely achieved. Questionnaires collected after S.1 form periods on such topic had shown that 75% of form teachers reflected that the materials were appropriate and the teaching objectives achieved.

• To encourage students to act responsibly in school and to show appreciation to their good performance

Achievement

- The target had been achieved with more than half of students with good performances showing a strong sense of responsibilities in activities being praised publicly through various channels. Students' performances in maintaining classroom cleanliness had also been regularly monitored by the MCE Committee through the Classroom Management Scheme.

Reflection

- There was still room for continued effort in the coming year. Measures by Administration Affairs Committee to handle left items in classroom had met with certain difficulties with janitors' behaving leniently towards things left by students as well as existing factors rendering it difficult for janitors to carry out the duty effectively with bulky models of some subjects.

Intended Outcome (2): Students are courteous and behave properly in different school and social occasions and activities

• To hold talks to highlight the importance of courtesy and ways of being courteous

Achievement

- The target had been achieved with two morning broadcast talks held by Discipline Committee and MCE Committee on the topic.

Intended Outcome (3): Students develop healthy lifestyles

• To develop among students a balanced lifestyles

Achievement

- The target of organizing talks or activities on the topic had been achieved with a number of programmes organized or jointly hosted by concerned subject departments and committees such as the popular Fruity Healthy Day co-organized by the Home Economics Department and Healthy School Team, and the well-received assembly talks by alumni on healthy diet and good balance between work and rest.

Reflection:

- Survey on the living habits of our students followed by evaluation and recommendations should be completed.

• To develop among students resilience to help in recovery from difficulties and downturns**Achievements**

- The target to develop among students resilience to help in recovery from difficulties and downturns had been achieved with a workshop organized by Counselling and Guidance Committee on School Development Day where guest speaker was invited to help teachers to identify students who were experiencing high level of stress as well as a junior assembly talk to cultivate in students the necessary resilience to face difficulties.
- Survey should be conducted to obtain feedback from both students and teachers on guest speakers for future planning

SKH Bishop Mok Sau Tseng Secondary School
Financial Summary for the year 2012-2013

	Income (\$)	Expenditure (\$)
Balance B/F (Government Funds and School Funds)	9,339,457.20	
I. Government Funds - OEBG Grant		
(1) (a) General Domain		
Administration Grant	3,595,668.00	2,973,233.19
School and Class Grant	721,552.70	1,233,935.30
Noise Abatement Grant	7,898.00	3,662.34
Air-conditioning Grant for Preparaton Rooms of Laboratories	8,726.00	4,535.24
Lift Maintenance Grant	140,496.00	67,420.00
Consolidated Subject Grants	207,436.23	154,874.42
Enhancement Grant	6,412.00	-
Supplementary Grant for School-based Management	182,892.00	-
Training and Development Grant	7,557.00	6,000.00
Composite Information Technology Grant	377,467.00	258,291.09
Sub-total	5,256,104.93	4,701,951.58
(b) Special Domain		
Capacity Enhancement Grant	516,616.00	623,874.99
Program Fund for Whole-School Approach to Guidance & Discipline	6,604.00	2,200.00
Sub-total	523,220.00	626,074.99
(2) Grants Outside OEBG		
Committee on Home-School Co-operation Project	14,626.00	14,626.00
Composite Furniture and Equipment Grant	459,620.00	558,657.96
School-based After-school Learning & Support Prog.	54,800.00	16,730.00
Substitute Teacher Grant	194,011.90	121,141.05
Learning Support Grant for Secondary Schools	140,000.00	133,517.00
Diversity Learning Grant - Other Programmes	105,000.00	109,478.40
One-off Grant - Procurement of e-Learning Resources	-	20,370.00
Moral and National Education	530,000.00	-
Fractional Post Cash Grant	49,743.00	66,701.28
Enhanced Senior Secondary Curriculum Support Grant	-	225,864.15
One-off Grant for Upgrading Router of WebSAMS	8,850.00	8,750.00
Extra Senior Secondary Curriculum Support Grant	250,000.00	-
Senior Secondary Curriculum Support Grant	713,520.00	-
Sub-total	2,520,170.90	1,275,835.84
II. School Funds (General Funds)		
Tong Fai	137,605.00	107,385.80
Scholarship & Donations	46,500.00	33,115.00
Tuckshop Rental	168,000.00	-
Bank Interest	12,566.82	1,880.00
Furniture & Equipment	-	77,310.00
Income from transcript and wastepaper recycling	4,181.00	-
Jockey Club Life-wide Learning Fund	64,400.00	64,400.00
Activities Subsidy	-	76,854.40
Collection of fees for specific purposes (including electricity charges for air-conditioning)	266,156.00	186,564.64
Sub-total	699,408.82	547,509.84
Total surplus/(deficit) for 2012/2013 school year		1,847,532.40
Accumulated surplus as at the end of 2012/2013 school year		11,186,989.60

Donations received by school
From 1 April 2013 to 31 August 2013

Date	Sponsoring Body/Donor	Purpose	Amount (HK\$)
8/07/2013	S.K.H. Bishop Mok Sau Tseng Secondary School Parent- Teacher Association	Book coupons for Merit Students	14,000.00
25/07/2013	Professor S W Tam	Tam Nai Fat Memorial Scholarship	3,000.00
Total			17,000.00

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(Rt. Rev.) Louis Tsui
Chairman of School Council