

SKH Bishop Mok Sau Tseng Secondary School
Report on Use of Capacity Enhancement Grant (2010 - 2011)

To relieve teachers' workload in order to create space for teachers to enhance their teaching effectiveness

Action/Task	Teacher-in-charge	Success Criteria	Evaluation	Remarks/ Suggestions For Further Improvement
Two teachers were employed to provide more human resources to the Liberal Studies, Mathematics and Music panel	LM Luk E Chan YC Leung	<ul style="list-style-type: none"> ➤ Teachers' workload has been relieved for more collaboration for sharing and preparation of lessons. ➤ More time is allowed for teachers to attend to the diverse needs of the students. 	<ul style="list-style-type: none"> ➤ Teachers were allowed time to conduct collaborative lesson planning. ➤ Teachers' workload had been reduced as two teachers were assigned to supervise the IES of each class of Liberal Studies. ➤ Teachers were allowed time to help the weaker students to enhance their academic performance. 	

Financial Report on use of CEG (2010-11)

Income	
CEG for 2010 – 2011	471,771.00
Expenditure	
Salary and MPF for two additional teachers	592,440.00
Deficit transferred to OEBG	120,669.00