

**SKH Bishop Mok Sau Tseng Secondary School**  
**Report on the Use of Capacity Enhancement Grant (2006-2007)**

**1. Catering for the needs of students with different abilities in subjects other than English, Chinese and Mathematics**

<b>Objective:</b> To cope with special learning needs of high and average ability students.					
<b>Task Area</b>	<b>Teacher in-charge</b>	<b>Success Criteria</b>	<b>Evaluation</b>	<b>Follow-up Actions</b>	<b>Remarks / Suggestions For Further Improvement</b>
Providing tutorial lessons for high and average achievers for preparation of public examinations	Mr. YC Wong	(1) Students participating the tutorial classes show improvements in academic performance in regular tests and examination (2) S5 students can get better results in the public examination:	(1) Eight departments have conducted tutorial lessons for high and average achievers in the academic year. (2) Questionnaires survey for students participated in the tutorial classes shown that most of the students expressed that the tutorial classes were useful for them to prepare the public examination. (3) Statistical analysis on the CE examination shows that the percentages of getting distinctions and credits have increased when compared with previous year.		It is suggested to conduct tutorial classes for weak achievers to help them to reach the requirement of HKCEE and help them to get better results in public examination.

## 2. To enhance spiritual development of students

<b>Objective:</b> To enhance students' understanding of the Christian faith so that they can have better spiritual development					
<b>Action/Task</b>	<b>Teacher-in-charge</b>	<b>Success Criteria</b>	<b>Evaluation</b>	<b>Follow-up action</b>	<b>Remarks/Suggestions For Further Improvement</b>
A Chaplain Assistant is employed to assist the Christian teachers in organizing evangelical activities, conducting cell groups, giving talks in assemblies, running religious morning broadcast and providing support to other administrative work/ technical matters, etc.	Kwong Siu Kuen	Students learn more about Christian faith  2 cell groups, 1 prayer group and 1 worship team will be formed	<p>1. A survey was conducted to gather feedback from concerned teachers.</p> <p>2. The concerned teachers expressed that the Chaplain Assistant could help to promote pastoral activities and the post should be kept to develop the school's pastoral activities</p> <p>3. To let students learn more about Christian faith, the following activities have been conducted:            - 2 cell groups have been formed and regular meetings were held.            - 2 Bible study sessions have been conducted in Student Christian Fellowship.            - Articles concerned about Christian faith were distributed to students during the morning reading sessions            - Religious morning broadcast has been broadcasted every cycle.</p> <p>4. A worship team has been formed and the members have performed in assemblies.</p> <p>5. On the whole, there are more opportunities for students to participate in evangelical activities.</p>		It is necessary to continue to employ a Chaplain Assistant for the coming academic year

**3. To promote physical education with training programmes in sports**

<b>Objective:</b>					
<b>To promote physical education with training programmes in sports.</b>					
<b>Action/Task</b>	<b>Teacher-in-charge</b>	<b>Success Criteria</b>	<b>Evaluation</b>	<b>Follow-up Actions</b>	<b>Remarks/Suggestions For further Improvement</b>
To employ part-time sports coaches	Mrs R.Ng	<ol style="list-style-type: none"> <li>1. No. of participants is increased.</li> <li>2. Students' skill is improved</li> </ol>	<ol style="list-style-type: none"> <li>1. Number of participants and students' attendance have been checked and verified.</li> <li>2. Students' performance and competition results in school teams' annual reports have been assessed.</li> <li>3. Improvement in competitions has been observed and verified from records of results and students' performance</li> <li>4. Teachers-in-charge have evaluated coaches' performance through observation and communication</li> </ol>	<ol style="list-style-type: none"> <li>1. PE teachers review the content of the subsidized training programmes</li> </ol>	<ol style="list-style-type: none"> <li>1. To allocate subsidy more for school teams</li> <li>2. To ensure the quality of coaches and avoid changing coaches too often</li> </ol>

#### 4.. To release teachers of their non-teaching duties

<b>Objective :</b> To relieve teacher' non-teaching workload so that they can concentrate on developing effective learning and teaching strategies.					
<b>Action/Task</b>	<b>Teacher-in-charge</b>	<b>Success Criteria</b>	<b>Evaluation</b>	<b>Follow-up action</b>	<b>Remarks/Suggestions For Further Improvement</b>
One Teaching Assistant and one Administrative Assistant are employed to assist some teachers in taking minutes, performing administrative work on some major school functions & activities, communication with alumni & supervising students in retention classes, etc.	Mrs. LF Lam	A certain amount of non-teaching work was relieved from teachers	<ol style="list-style-type: none"> <li>1. A survey was conducted to gather feedback from concerned teachers.</li> <li>2. The concerned teachers expressed that the Teaching Assistant and the Administrative Assistant could help relieve some of their workload.</li> </ol>		It is necessary to continue to employ a Teaching Assistant and an Administrative Assistant for coming academic year.

#### Financial report on use of CEG (2006/07)

Item	Amount (\$)
CEG for the year 2006/07	430,879.00
Expenditure:	
1. Employment of Chaplain Assistant, Administrative Assistant and Teaching Assistant	386,660.00
2. Employment of Sport Coaches	19,350.00
3. Employment of Tutors	48,049.80
Total	454,059.80
Deficit	(23,180.80)

The deficit is covered by the surplus from Additional Time Limited CEG