

SKH Bishop Mok Sau Tseng Secondary School
Plan on Use of **Capacity Enhancement Grant** for 2010 – 2011 Academic Year

Means by which teachers have been consulted: eCircular, staff meeting

Task Area	Major area of concern	Strategies/ Tasks	Benefits anticipated	Time scale	Resources required	Success criteria	Methods of evaluation	People responsible
To relieve teachers' workload in order to create space for teachers to enhance their teaching effectiveness	To provide more human resources to the Liberal Studies, Mathematics and Music panel	To employ two teachers	With the assistance of the two teachers, teachers' workload is reduced, allowing more time to attend to the diverse needs of students and for the preparation of the NSS curriculum	Sept 10 – Aug 11	Salary for the two teachers \$23,115 x 2 x 12 = \$554,760 + (\$12,000 x 2)	More contribution to activities Improved students' academic standard Teachers' workload relieved and more collaboration for sharing and preparation of lessons	Feedback from department heads and teachers	Liberal Studies, Mathematics and Music Department heads
				Total Budget	\$578,760			

Grant: \$471,771 for 10/11
-\$578,760
 (\$106,989)

The deficit will be covered by the surplus from OEBG